

## General Data Protection Regulations (GDPR) – 25<sup>th</sup> May 2018

As a customer of James King (Plant) Ltd, you will have provided certain company details which fall under the new GDPR Legislation which replaces the Data Protection Act 1998.

Here at James King (Plant) Ltd we take your privacy seriously and will only use your information to administer your account, and to provide products and services you have requested from us.

The personal data we are likely to hold is:

- Company Name
- Registered Address
- Email Addresses
- Telephone Numbers
- Contact Names
- Bank Details

Your company information is securely stored both electronically and through paper filing systems and will only be used for legitimate business purposes only.

James King (Plant) Ltd respects your privacy and will not share data with any outside sources except in certain circumstances:

- Compelled to do so by Government agencies
- The use of third parties to deliver goods
- Gathering credit references
- Third party debt collection agencies

If you would like to update or remove any personal data we may hold please contact [info@jameskingpkant.co.uk](mailto:info@jameskingpkant.co.uk) or write to us at our trading address.

Yours faithfully



Sam King  
Managing Director